



**CONSTITUTION**  
**of the**  
**SPORTS COUNCIL**  
**of the**  
**UNIVERSITY OF CAPE**  
**TOWN**

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## 1 DEFINITIONS

1.1 *“Council”* shall mean the Council of the University of Cape Town.

1.2 *“SRC”* shall mean the Students’ Representative Council of the University of Cape Town.

1.3 *“Senate”* shall mean the Senate of the University of Cape Town.

1.4 *“Staff”* shall mean persons, other than students, employed by the University of Cape Town for at least twenty (20) hours per week over a period of at least thirteen (13) weeks in any calendar year.

1.5 *“Student”* shall mean a person admitted to the University of Cape Town for the purpose of academic study or research. Such a person shall remain a student until such time as they

- has graduated,
- is refused re-admission,
- is expelled or cancels their registration or fails to renew their registration,

save that a student, who has graduated and intends to re-register for a further course of study in the following year,

or

has de-registered from a particular course/program of study and intends to re-register for a further course of study in the following year,

shall be deemed to remain a student for the duration of the period between such graduation or de-registration and subsequent re-admission.

1.6 *“Club”* shall mean a Sports Club recognised in terms of the SRC Constitution and affiliated to the Student Sports Union.

1.7 *“USSA”* shall mean University Sport South Africa.

1.8 *“SSU”* shall mean the Student Sports Union.

1.9 *“Sport & Recreation”* shall mean the department within the University of Cape Town with responsibility for Sport at the University.

1.10 *“USAC”* shall mean the University Student Affairs Committee.

## 2 NAME

The name of the body is the University of Cape Town Sports Council hereinafter referred to as the Sports Council or SPC.

## 3 OBJECTIVES

The objectives of the SPC are to ensure that

3.1 Sport at the University is organised and regulated,

3.2 Each Sport played under the auspices of the SPC is promoted equitably,

3.3 Sport and Recreation are promoted and encouraged, in a collegially competitive spirit, with sports facilities and equipment maintained to the highest possible standards.

## **4 COMPOSITION OF THE SPORTS COUNCIL**

4.1 The SPC shall comprise:

4.1.1 A Chairperson who shall be a staff member appointed by the Nominations Committee of Senate, on the recommendation from Sports Council and USAC approval.

4.1.2 A Vice-Chairperson who shall be the Chairperson of the Student Sports Union.

4.1.3 Five (5) additional members of the Student Sports Union elected to the Executive of that body at the Annual General Meeting of the Student Sports Union who will serve for the following calendar year.

4.1.4 An SRC representative appointed by the SRC for the term of office of the SRC.

4.1.5 One member from UCT Academic Union, and one member from the Union Coalition, chosen by the Union Coalition.

4.1.6 The Chairperson of USAC, ex officio, or their nominee.

4.1.7 The Manager: Sport & Recreation.

4.1.8 The Chairperson of the Residence Sports Council, for their term of Office.

4.1.9 Executive Director, Student Affairs or their nominee.

4.1.10 Director, Student Development.

4.1.11 Financial Representative from Student Affairs.

4.2 The following members, without voting rights:

4.2.1 A Serving Officer and

4.2.2 A Financial Officer appointed from the staff of Sport & Recreation.

4.2.3 Any additional members that SPC may invite or co-opt, on either a temporary or permanent basis.

## **5 POWERS AND DUTIES**

The SPC shall have the powers, within the framework approved by Council to:

5.1 Establish/Set policy regarding Sport at the University.

5.2 Provide an official channel of communication through Sport & Recreation between the University and other tertiary institutions on sporting matters.

5.3 Review and endorse the allocation of all funds, both operational and capital, allocated for Sport at the University.

5.4 Create contingency funds for unforeseen or urgent requirements of clubs and/or constituent or sub-committees from which funds may be accessed upon application to the Head, Sport & Recreation subject to Standing Orders of the SPC.

- 5.5 Administer such other funds as it may raise in the pursuit of the objectives of the SPC.
- 5.6 Allocate funds to recognised University sports bodies through Sport & Recreation.
- 5.7 Control and regulate the use of the University's official badge and colours and any other associated brands/logos/images proposed by recognised University sports bodies.
- 5.8 Take action(s) with respect to the recognition, suspension or dissolution of recognised University sports bodies, including proposed changes to their constitutions, and to inform USAC of such actions.
- 5.9 Receive and respond to recommendations from its sub-committees and Sport & Recreation from time to time.
- 5.10 Hear and resolve appeals from clubs affiliated to the Student Sports Union, in terms of its Constitution.
- 5.11 Make recommendations to USAC and/or Council and/or other University Committees regarding the provision of sports facilities as and when necessary.
- 5.12 Create sub-committees in pursuit of its Objectives as and when necessary.

## **6 CHAIRPERSON**

- 6.1 The Chairperson shall preside over all meetings of the SPC.
- 6.2 In their absence the Vice-Chairperson shall preside, and failing they, a member elected at the meeting.
- 6.3 The Chairperson shall have both a deliberative and a casting vote.
- 6.4 The Chairperson shall be nominated by the members of the SPC in terms of its Standing Orders.
- 6.5 The Chairperson shall hear and rule on any and all appeals against any decision(s) made by the Disciplinary Sub-committee

## **7 EXECUTIVE COMMITTEE**

- 7.1 The Executive Committee (Exco) shall comprise
- 7.1.1 The SPC Chairperson,
  - 7.1.2 The Vice-Chairperson or their nominee from the SSU,
  - 7.1.3 A representative from the SSU,
  - 7.1.4 The Manager: Sport & Recreation
  - 7.1.5 The SRC Sports Representative
- 7.2 The Powers of the Executive Committee
- The Executive Committee has the authority to deal with
- any/all urgent matters and/or
  - delegated responsibilities

relating to Sport at the University. Decisions taken by the Exco shall be in terms of its standing orders and said decisions will be reported at the next meeting of the SPC.

## **8 CONSTITUENT or SUB- COMMITTEES**

The SPC shall have the following permanent constituent or sub-committees:

8.1 The Student Sports Union which shall operate in terms of a constitution approved by SPC and ratified by USAC.

8.2 Awards Committee which shall operate in terms of the Standing Orders of the SPC.

8.3 Bursary Committee which shall operate according to the University's financial aid regulations and the Standing Orders of the SPC.

8.4 Disciplinary Committee which shall operate in terms of the Standing orders of the SPC.

8.5 Any other Committee constituted by the SPC shall operate in terms of Standing Orders specific to that Committee.

## **9 MEETINGS OF THE SPORTS COUNCIL**

### **9.1 Frequencies**

The SPC shall meet at least four (4) times per year, preferably once per quarter.

### **9.2 Notice of Meetings**

9.2.1 A minimum of seven (7) days' notice shall be given for all meetings of the SPC or its constituent or sub- committees.

9.2.2 Agendas shall be sent to all members of the relevant committees or sub-committees at least five (5) days prior to meetings.

### **9.3 Quorum**

A quorum shall comprise eight (8) members with at least four (4) being students and at least three (3) being staff.

### **9.4 Voting**

9.4.1 Shall be by a show of hands unless a secret ballot is requested by any voting member.

9.4.2 Decisions shall be reached by a simple majority noting that the Chairperson has a casting vote.

### **9.5 Special or Emergency Meeting**

Special or emergency meeting may be scheduled by the executive committee as and when necessary. At least eight (8) members with at least four (4) being students and at least three (3) being staff must be present for a meeting to take place.

## **10 FINANCE**

10.1 All funds accruing to the SPC shall be placed in designated University accounts.

10.2 In the event of a constituent committee or a club showing a credit balance in its funds at the end of the financial year that credit balance may be carried forward to the following year but with a consequent impact on the grant for that following year as recommended by the Manager: Sport & Recreation.

10.3 The Financial Officer and/or the Manager: Sport & Recreation shall report on the financial status of the SPC at each meeting.

## **11 AMENDMENTS TO THE CONSTITUTION**

A resolution to amend this Constitution shall require a two-thirds majority of those present and voting. No such resolution to amend the Constitution shall take effect until the amendment(s) has been approved by USAC.

## **12 STANDING ORDERS**

12.1 Standing Orders for operations of constituent- and/or sub-committees will be developed when and where necessary.

12.2 Amendments to Standing Orders may be made by a resolution carried by a simple majority of the members of SPC.

## **13 INTERPRETATION**

In the event of any dispute or doubt arising as to the meaning or interpretation of any clause(s) or word(s) within this Constitution the matter shall be referred to USAC for clarification and decision, provided that an appeal by any person or body affected shall be directed to the Vice-Chancellor or his/her nominated deputy whose decision shall be both final and binding.